

Personal Development Coordinator

Working to support disadvantaged young people or trekking the Inca Trail? Why not do both?!
Get the best of both worlds for a volunteering opportunity where you give your skills, rather than your money.

Are you looking for a break from 9-5? Or are you looking to do a year abroad as part of your studies, or even before you start your studies, in an exciting and challenging environment? When volunteering with LAFF your skills be put to good use and you will have the opportunity to work directly with beneficiaries, gain valuable field experience and increased awareness of international development issues. Based in beautiful Peru, on the doorstep of Machu Picchu, this is also a great chance to improve your Spanish fluency.

Location: Cusco

Employment Type: Full-time Unpaid Volunteering Position

Leave: 2 days per month

Duration: 3-6 months

Application Deadline: Ongoing

Personal development forms a crucial part of LAFF's mission to create access to education with equity: recognising the socio-cultural context in which we work to give beneficiaries the support they need in order to take advantage of the quality education we offer. The Personal Development Coordinator will work with our partners to identify and meet the basic physical, emotional and social needs of beneficiaries and develop strategies to equip them with essential skills for life.

You will use your research with partners to identify areas where beneficiaries need support and design and implement corresponding workshops. The areas for these workshops could include (but are not limited to): self-esteem and empowerment, leadership skills, communication skills, and emotional intelligence.

The Personal Development Coordinator will bring ideas and initiative to the role but is not expected to be an expert in the area: LAFF welcomes a combination of research and collaboration with external, specialised organisations that the Coordinator will research. Enjoying working with young people and having good interpersonal skills to listen and offer support is essential.

Objectives of this Role

Under the supervision of the Program Manager, the Personal Development Coordinator will be expected to carry out the following tasks:

- Create a curriculum of workshops on different areas of personal development, to be conducted for the children and young people of our partner organizations
- Develop and update the personal development strategy of our partners
- Work with the Monitoring and Evaluation Coordinator to develop a strategy for monitoring and evaluation the workshops, taking into consideration potential risks and being critical regarding vanity metrics
- Research and approach external, specialised organisations to design and deliver workshops
- Lead workshop delivery which may incorporate other members of the LAFF team

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Skills and Qualifications

- Undergraduate degree in a related field (psychology, social work, education) or currently enrolled.
- 6 months of professional and/or volunteer experience in the Latin American NGO sector is highly desirable
- Experience working with and engaging children and young people
- Advanced level of written and spoken Spanish required
- Intermediate or advanced English is desirable
- Excellent interpersonal and written communication skills
- Highly organized, flexible, independent, culturally sensitive and detail oriented with the ability to multitask.
- Good understanding of the social context LAFF works in is desirable

Personal Qualities

We are looking for a motivated individual who is able to work individually and as part of a team. The Personal Development Coordinator will play a key role in ensuring that LAFF's beneficiaries have the skills and support necessary to take advantage of the quality education programme LAFF offers. This role offers the chance to contribute to beneficiaries personal development which will have a great impact on their futures. Working with and listening to young people will be key to the success of this role, and so experience with working with children is highly important. Collaboration with partners offers the chance to understand the challenges facing young people in Peru, listening to their experience and responding to it with your ideas to create a project proposal will amplify the potential of workshops to improve beneficiaries' lives.

About Latin American Foundation for the Future

The Latin American foundation for the Future (LAFF) is a UK-based charity supporting marginalised children and young people in Peru. We work through local partner organisations in Cusco and support activities and projects in the areas of formal education; vocational skills and personal development; sustainability, including income generation, cost reduction and capacity building. We strive to empower our beneficiaries enabling them to become independent and sustainable.

To apply:

Complete and submit a response to our [volunteer application form](#) and highlight 'Personal Development' as your area under the 'Coordinator Positions' section.

Please note this position is unpaid. Successful applicants will be contacted to arrange an online interview.