



Trustee with Special Responsibility for Fundraising

About LAFF

Latin American Foundation for the Future (LAFF) was created in 2008 with the intention of empowering children and young people in Peru through education, to build a better future for themselves. Our holistic approach allows us not only to provide support for the education of more than 100 children and young people, but we also support our partner organisations to move towards self-sufficiency and sustainability.

About the role

The trustee with special responsibility for fundraising supports the Programme Manager to raise new funding for LAFF and manage existing donor relationships. Being a small charity, this role can be very hands on, with the opportunity to shape and grow LAFF's fundraising. LAFF's funding comes primarily from UK based trusts and foundations, alongside some fundraising by individuals and community groups such as schools, universities and a church.

Main duties:

- Review applications to trusts and reports to existing donors written by the Programme Manager or volunteers
- Support the Programme Manager to prepare the yearly trust fundraising campaign
- Provide support and advice for other types of donors and campaigns, such as Christmas giving
- Develop a funding strategy
- Lead the management of fundraising data on our CRM
- Input to other areas of LAFF, such as on organisational strategy and programmatic decisions
- Participate in quarterly trustee meetings
- Maintain regular communication with the Programme Manager for fundraising advice, and occasionally with volunteers based in Peru or elsewhere

This is an excellent opportunity for individuals with expertise in:

- The UK fundraising sector, particularly trusts and foundations. However, experience with corporate fundraising, philanthropy, individual giving, and community and events fundraising is also very valuable
- Writing successful proposals and a track record of fundraising from a variety of donors
- Writing engaging donor reports that both inform and inspire
- Building donor relationships
- Fundraising data management, ideally including the use of Customer Relationship Management systems (Salesforce particularly desirable)

LATIN AMERICAN FOUNDATION FOR THE FUTURE

WWW.LAFFCHARITY.ORG.UK INFO@LAFFCHARITY.ORG.UK

LAFF IS A UK REGISTERED CHARITY NO.1125872



Skills and attributes:

- Interest in international development, children's rights, education and sustainability
- Commitment to LAFF's mission, vision and values and a working style that reflects these
- Ability to work remotely while maintaining good communication
- Ability to coach and build fundraising skills in others
- Ability to read Spanish desirable but not essential
- Knowledge of Peru and Latin American desirable but not essential

About You

This role would suit someone who is working in or has recently worked in the UK fundraising sector and would like to use their skills to make a real impact in a small charity. LAFF's small size means you can be involved with a wider spectrum of fundraising than is normally possible for one person in a larger organisation. It also means you are directly connected to the work on the ground.

Practicalities

Trustees work remotely, communicating mainly via email. Trustee meetings are held quarterly over Skype, with the aim of one meeting a year being in person, usually in London. The time commitment is circa 2-3 hours a week but flexible around how the Trustee wishes to structure their time, while balancing with LAFF's needs. Trustees are appointed for a minimum period of 12 months. This is an unremunerated role although expenses will be paid for attendance at meetings.

Interested?

If you are interested, please send a CV and covering letter to info@laffcharity.org.uk or feel free to get in touch first for an informal discussion. Applications will be considered on a rolling basis.

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