

YOUTH DEVELOPMENT COORDINATOR

Working to support disadvantaged young people or trekking the Inca Trail? Why not do both?!

Get the best of both worlds for a volunteering opportunity where you give your skills and experience, rather than your money.

Are you looking for a break from the 9 – 5? Or with the end of your studies finally in sight you may be wondering what exactly is it that you are supposed to do now? Or are you looking to do a year abroad as a part of your studies, or even before you start your studies, in an exciting and challenging environment? **Instead of choosing between travel and working – why not do both?**

When volunteering with LAFF your skills will be put to good use and you will have the opportunity to work directly with beneficiaries, gain valuable field experience and increased awareness of International Development issues. Based in beautiful Peru, on the doorstep of Machu Picchu, this is also a great chance to practice and improve your Spanish language fluency. After being supported into your new role through our pre-departure and in-country induction, you will work in Cusco as a valued member of our small team of enthusiastic and skilled professionals from around the globe, under the guidance and supervision of our Programme Manager. What better way to gain valuable work experience in the field than taking on this challenging and CV-boosting professional role!

About LAFF:

The Latin American Foundation for the Future (LAFF) is a UK-registered charity supporting marginalised children and young people in Peru. We work through local partner organisations in Cusco and support activities and projects in the areas of formal education; vocational skills and personal development; and sustainability, including income generation, cost reduction and capacity building. We strive to empower our beneficiaries, enabling them to become independent and sustainable.

LAFF seeks a skilled individual for a full time volunteering position.

Position Title: Youth Development Coordinator

Location: Cusco, Peru.

Employment Type: Unpaid volunteering position/ full time

Leave: 2 days per month

Application Deadline: ongoing (we frequently require replacement volunteers, so apply now!)

Duration: 6 months

Summary

Through the Youth Development Programme LAFF designs, funds and/or delivers training and workshops according to the identified needs and interests of our partner organisations and beneficiaries, following our established workshop program/plan. Young people might also receive support from career guidance specialists. The main goal of this programme is to equip children and young people with relevant soft skills (communication, language, interpersonal); life skills (decision making, critical thinking, problem solving, creative thinking); and basic technical skills. Intended to increase

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economic opportunities, technical skills training targets young people aged 14 to 25 to provide career guidance and support in the search for internship, business start-up and employment opportunities.

Responsibilities

Under the supervision of the Programme Manager, the Youth Development Coordinator will be expected to carry out the following tasks:

- Identify and address the educational and developmental needs/requirements of LAFF's beneficiaries.
- Based on partner feedback, plan/implement life and technical skills training workshops and the LAFF Career Guidance Programme.
- Develop budgets and keep detailed financial records.
- Recruit and manage a team of local volunteers to assist with the workshops.
- Monitor academic results of beneficiaries.
- Identify and liaise with training providers (institutions, training centers, businesses and/or experts) and establish agreements when possible.
- Monitor and evaluate the results and impact of the vocational training and career guidance program and submit progress reports.
- Identify internships, short work experiences and job placement opportunities for young people.
- Foster and maintain positive working relationships with LAFF's partner organisations.

Requirements

- Undergraduate Degree in Social Sciences, Education (or related field), or substantial experience working with young people and implementing youth development programs.
- Minimum of 1-year volunteer and/or work experience involving management, teamwork and administration.
- Cultural sensitivity and experience working with vulnerable children.
- Advanced proficiency in written and spoken Spanish and intermediate English ability.
- Excellent interpersonal skills.
- Highly organised, flexible, independent, and detail oriented with the ability to multitask.
- Excellent time management skills.

Personal Qualities

We are looking for motivated self-starters who are able to work independently as well as being good team players. A non-judgmental approach and commitment to learning is essential, as well as a positive outlook and preparedness for the realities of volunteering in a Latin American country.

In order to apply for this fantastic opportunity, please download an application form from our website (www.laffcharity.org.uk) and submit it, together with your CV, to: info@laffcharity.org.uk. Please include the title of the position you are applying for in the subject line of your message.

Note: Volunteers are expected to cover all their own costs – including flights, visas, insurance and living expenses. Applications not compliant with the instructions above will not be accepted. All successful volunteer applicants must undergo a police check prior to acceptance. LAFF will hold interviews with suitable applicants. Due to the high volume of applications, we are only able to contact successful applicants.

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